

Dear colleague

**Software licence renewals 2009-10**

We have been notified by the software publisher Cascaid that the following licences are currently held by you and are due for renewal at the end of March.

Kudos	
Adult Directions	
Careerscape	
Streets Ahead	

We are pleased to inform you that Connexions Leicester Shire is able to meet the cost of the renewal of these licences from the Connexions Resource Development Fund (CRDF).

If you want to accept the offer of this funding for your licence(s) you need take no action at this point. A letter will be sent out by us in April with further details about the arrangements for CRDF 2009-10.

**If you do not want to renew your licence(s), please contact us as soon as possible to confirm this.** You can email Angela Runacres on [arunacres@connexions-leics.org](mailto:arunacres@connexions-leics.org) or send the slip below to A. Runacres, Connexions Leicester Shire, 2<sup>nd</sup> Floor, Millstone Lane, Leicester LE1 5JN. **Responses should be received by Friday 20 March. After that date all licences will be automatically renewed.**

You will be given details in the letter (April 2009) regarding CRDF arrangements about alternative ways to spend your funding.

If you have any further questions, please don't hesitate to contact me.

Yours sincerely

Rebecca Rose

Information Manager

Connexions Leicester Shire

.....

**Name of school/college:**

**Your name:**

**I do not wish to renew the Kudos/Adult Directions/Careerscape/Streets Ahead licence(s) for 2009-10 (please delete as appropriate)**

