

# Keeping you in the LOOP

Leicestershire 13-19 Area Prospectus

---

September 2007  
No 5

**connexions**  
LEICESTER SHIRE

---

## Course Finder NOW LIVE

The new version of CourseFinder went live on 3<sup>rd</sup> September.

You can find it at [www.coursefinder-leics.org](http://www.coursefinder-leics.org)

You will see that there have been a large number of changes since the interim version went live in January.

The interface is now much more user friendly and has been developed following feedback from young people and others on the interim version.

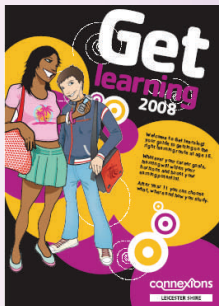
Please take time to have a look.

# The Launch

The new site will be launched during the first week of October. Posters and credit card sized publicity will be sent to schools and colleges. We are hoping that schools will use this week to raise the profile of the website with all their students.

Please make sure that all your staff are aware of the launch and the prospectus and ask your Connexions PAs to introduce the programme during assemblies or in group work.

## Publications



The new publication '**Get Learning**' will be delivered to schools in the next week or so.

'Get Learning' is a workbook to help students to use CourseFinder and LeCAP.

You will also be receiving lesson plans to go with this.

Please let the relevant staff know about these publications.

## 2007 or 2008 starts?

The version currently showing on the live website is for courses starting in 2007. When the site is launched in October we will be switching over to the 2008 starts.

Please make sure that your prospectus admin person has been into the site to check and amend the course information, and to ensure that the correct data is showing.

To do this from the site admin pages, view **Programmes** and click **Copy programmes to academic year 2008/09**.

# Making sure your courses are on!

## Training

We are offering further training for schools, colleges and work based learning providers to ensure that you are able to add and amend details of your provision. This includes adding more detail about the content of programmes, so that young people have as much information as possible to help them make their choices of courses at 14+ and 16+.

Don't forget CourseFinder is an excellent opportunity to market your school or college to all young people in the city and county. You can add logos and further details about your institution in your space.

### Training will be available as follows:

3 <sup>rd</sup> October	9.30am – 11.00am
12 <sup>th</sup> October	2.00pm – 3.30pm
15 <sup>th</sup> October	2.00pm – 3.30pm

All training will be at the Loughborough Connexions Centre.

For further details and to book a place please contact Lynn Bullock on : 0116 261 5922 or email [lcbullock@connexions-leics.org](mailto:lcbullock@connexions-leics.org)

If for any reason it is not possible for any staff to attend the training we will try to accommodate this by giving out user names and passwords and guidelines for inputting details in the system. If you would like to do this please contact Iain Rankin on 0116 261 5904 or email [irankin@connexions-leics.org](mailto:irankin@connexions-leics.org). However to get the best use out of the system we would advise staff to attend the training if possible.

## Diplomas

The prospectus is seen as a major part of the IAG that will be available for young people as they choose Diplomas from 2008 onwards. If you are in one of the areas offering Diplomas in 2008 please make sure that the details are on as soon as possible as QAN numbers are now available

## **LeCAP**

The on-line application form has now been upgraded.

For 2008 entry LeCAP will use the same database as CourseFinder, so it is even more important for your 16+ course details to be on and accurate!

## **Comments**

Please let us know what you think.

During September we will be refining the content prior to the launch and would value any feedback.

## **Contacts**

**The project team within Connexions is:**

**Chris Bosley**

**Tel: 0116 236 3349**

**Email: [cbosley@connexions-leics.org](mailto:cbosley@connexions-leics.org)**

**Roz Smith**

**Tel: 0116 261 5936**

**Email: [rsmith@connexions-leics.org](mailto:rsmith@connexions-leics.org)**

**Sheila Cunningham**

**Tel: 0116 261 5923**

**Email: [scunningham@connexions-leics.org](mailto:scunningham@connexions-leics.org)**

**Please feel free to contact us with any questions or comments you have about the prospectus developments and we will do our best to help.**

## **For more information**

Please contact any of the above for more information