



LEICESTER SHIRE

Dear Applicant

I am very pleased that you are considering applying to work within Connexions Leicester Shire and welcome the opportunity to provide you with some background information. I do hope that it will prove helpful.

Connexions

Connexions is a national support and information service for all 13 to 19 year olds. The objectives of Connexions are to improve and enhance a range of services, including modernising the way that young people get advice about issues that affect them, including work and training, health and leisure.

Young people will be able to get the help and support they need to reach their full potential and make an effective transition to work and adult life. The key objective is to encourage more young people to achieve more and continue in learning, so that an increasing number have the skills they need in their adult lives.

All young people have access to Connexions, but we give particular attention and support to those facing considerable barriers to their progress.

Connexions Leicester Shire

Connexions Leicester Shire is the organisation, which brings together a range of partners with a common interest in ensuring that young people have the very best start in life. At present the key partners are the City and County Councils, Learning and Skills Council, Young people, Health Service, Police, Employment Service, Race Equality Council and the Voluntary Sector. We work with young people aged 13 – 19 and they are actively involved in all aspects of planning and delivery including governance of the company and recruitment of staff.

For operational purposes the company is divided into two arms, one focussing on the City area and one on the County area, each overseen by a Local Management Committee. The operational teams are supported by Head Office which provides a range of professional services including curriculum development, information and web-site services, training, finance and technical support.

Business Services

In addition to delivering the statutory contract and related services some of our staff are involved in servicing other contracts including adult guidance, NVQ training and company training through a subsidiary company.

Management Philosophy

We believe that the most important resource within the Company is the staff. Every individual will be accorded dignity and respect and be encouraged to develop to their maximum potential. We are firmly committed to equality of opportunity and demand a similar commitment from all recruits to the Company.

We are committed to development through business planning and we require all our staff to set and meet personal targets and to ensure that the quality of their work equates to the performance indicators set by the Company.

Key Principles

Our partnership embodies a number of key principles which are essential to our success:-

- Young people come first
- We will do what we promise to do
- We will continuously improve performance, products and services
- Recognising that our staff are our greatest resource, we will treat them fairly, consistently and encourage them to develop their skills
- By forming partnerships with other organisations we will add value to the services we provide
- We are an enterprising organisation which aims for success
- We are committed to equal opportunity for all

I hope I have been able to give you an insight into the Company. If you feel that you would enjoy working in a large, rapidly developing organisation and are prepared to contribute to the high standard of service which we aim to provide – please apply to join us.

Yours faithfully,

Trish Barnard

Trish Barnard
HR Manager