

June

Career Mark 5 - The process and supporting key documents

Date: Tuesday 16th June 2009, 9.30 - 3.00 pm (Full Day)

**Venue: Braunstone Skills Centre Fullhurst Avenue Leicester LE3 1BJ -
Lunch will be provided**

Who will benefit:

Staff leading on CEIAG, Career Co-ordinators and key staff interested in working towards the Career Mark quality award

Aims of the session:

- How CM5 meets the national context for Career Education, Information, Advice and Guidance
- An overview of the process involved and the five standards
- Evidence requirements
- Develop key documents that underpin good practice of CEIAG, these being the policy, schemes of work and student entitlement statements
- Support available from Connexions

Additional requirement

To facilitate this session please bring versions of the above-mentioned key documents. This is not necessarily to share with the group but to help focus on your own organisation and practice. Please phone to speak to a member of the CLAS team if you have any queries on this.