

**Managing Career Education and Guidance in Learning Organisations  
(Module 9 of the Diploma in Career Education) - In partnership with  
Nottingham Trent University**

**Date:** 19<sup>th</sup> & 20<sup>th</sup> May 2009 ~ 9.30 – 4.00 (2 days)

**Venue:** Beaumanor Hall, Woodhouse Eaves, Leicestershire  
Lunch will be provided

**Who will Benefit:**

- Staff who have a role managing career education, information, advice and guidance
- Staff who would like to reflect on their own management skills and practices with colleagues in a similar role
- Staff who would like to further understand the scope of management and how it applies to your own role

**Aims of the session:**

Understand the scope of management and how it applies to participants' own roles

Be able to describe and apply a strategic management model

Understand and develop the use of management skills and tools

Reflect upon participants' own management skills and practice

*(You can attend whether you have enrolled onto the Diploma or not)*

**Previous attendees comments**

“A well planned module with activities to embed understanding.”

“Given me the tools to rethink my position as a careers co-ordinator and to plan necessary changes to improve our current careers programme. Extremely useful course.”

“Welcoming, approachable, relaxed but serious intent. Clear and concise presentations, opportunities to develop ideas, informative and supportive.”

“The delivery was excellent; introducing subjects in a well planned order and the practical activities allowed new knowledge and skills to be consolidated. I found I could relate everything to my current practice – even though I'm in a special school - and it was all HUGELY useful. Thank you very much.”