

NVQ Level 4 in Advice and Guidance

connexions

LEICESTER SHIRE

What is covered by this award:

Candidates must undertake 4 mandatory and 4 optional Units

Mandatory:

- Develop interactions with clients
- Manage a personal caseload
- Operate with networks
- Evaluate and develop own contribution to the service

Optional: There is a wide range of optional units that can be further tailored to support individuals.

Examples include:

- Assist clients to decide upon a course of action
- Prepare clients for the Implementation of a course of action
- Assist clients to review the achievement of a course of action
- Facilitate learning in groups

There is a wide range of optional units that can be further tailored to support individuals.



What support will you get:

- The assessor will provide guidance on how to approach units and how to compile evidence to prove competence
- A learning programme of 12 training days will cover the knowledge and understanding required to meet the evidence requirements.
- Observation of your practice by a qualified assessor
- Your assessor will work with you giving you advice and tips to help you both develop your practice and to gain credit for the work you already do. Your programme will begin with your own personal training plan, which is geared to your individual needs. You will meet regularly with your assessor to plan and review work

Course fees: £2125.00 per person

Cost includes 12 training days and 43 hours of assessor time

Duration: 12 – 15 months

The programme can be adapted to meet individual and organisational needs.

For further details please contact Jan Harvey on 0116 2516357 or e mail

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www.connexions-leics.org/staffroom